



Hospital District #6 Harper County
485 N KS HWY 2, Anthony, KS 67003
620.914.1200
pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient, and family centered health and wellness services in partnership with our communities.

**HD#6 HOSPITAL BOARD REGULAR MEETING
September 26, 2024 – 5:15 p.m. – Patterson Health Center, Large Conference Room**

PRESENT:

Board of Directors – Jan Lanie, Pam Fallis, Kara Bello, and Kristen Stoughton.

PHC – Sarah Teaff, CEO; Lori Allen, COO; Sandra Owen, CFO; Amber Speer, Infection Control & Quality; Jonathan Kolarik, Risk Management; Kim Barwick, HR Director.

Guests – Cheryl Moon.

CALL TO ORDER: Lanie called the meeting to order at 5:18 pm.

PUBLIC COMMENTS: None

BOARD EDUCATION or PRESENTATIONS:

APPROVAL OF MINUTES: Minutes of the August 22, 2024, regular board meeting was presented for approval. Motion to approve by Fallis; seconded by Lanie to approve minutes as presented. Motion carried unanimously.

Minutes of the August 22, 2024, RNR and Tax Budget meetings was presented for approval. Motion to approve by Lanie; seconded by Fallis to approve minutes as presented. Motion carried unanimously.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

1. Pregnancy Fairness Act Policy – Kim Barwick
 - a. Kim brought the new HR policy to the board for approval. This policy is to reflect the new policy that has gone into effect.
2. Mammography Policies and Procedures
 - a. All mammography policies and procedures need to be updated to reflect the new year. No changes were made.
3. Rehab Policy and Procedures
 - a. All mammography policies and procedures need to be updated to reflect the new year. No changes were made.
4. Lab Policies and Procedures
 - a. All mammography policies and procedures need to be updated to reflect the new year. No changes were made.
5. Behavioral Health Policies and Procedures- Jonathan Kolarik

- a. Jonatan came to present the new and updated policies and procedures for Dan Miller, our Behavioral Health counselor. He discussed the biggest changes that are in the policies and procedures.

The motion by Lanie, seconded by Fallis to approve documents as presented. Motion carried unanimously.

MEDICAL STAFF AND CREDENTIALING REPORT:

Credentialing appointments, reappointments and resignations were presented as approved by the Executive Medical Staff on September 25, 2024 – there were seven new appointments, seven reappointments, and no resignations. The board approved the medical staff and privileges as presented. Motion by Stoughton, seconded by Fallis. Motion carried unanimously.

OPERATIONS REPORT:

HR:

- Went over employee stats on full time, part time, and PRN.
- There have still been some staffing challenges in the rehab department. Leadership has been looking into different ways to get in candidates for these positions.

COO:

- Leadership and maintenance have been looking at other options for water back up supply for the hospital. Currently the hospital is connected to the city water line. Having reliable water is essential for our dialysis unit and running the machines. There have been some issues with waterline breaks in the last year, so leadership has been looking into some other options to combat this issue. The city is also installing some water valves that will shorten the time of an outage if the need arises. The city is in the process of planning the installation of being after hours due to the hospital being a vital source of water lines. The hospital has been approved for an assistance grant that could be used for water back up options for the facility. The city of Anthony was also awarded the grant and will be working with the hospital to work on these issues.
- Lori went over the final report for the CHNA. Previously the board went over the draft of the report, and this reflects the draft. This report explains the needs that were identified and there are actions to go along with each need that can be done to help target each need. Motion made to approve the 2025 CHNA report and plan by Bello; seconded by Fallis. Motion carried unanimously.
- An update on the mobile clinic was given. Leadership is looking at making some changes to the schedule due to low appointment. There were surveys that were conducted by the public of Norwich, and Argonia to see what days and times of the week that work best for those communities.

CEO:

- Just came back from the Rural Health Network Association conference in Kansas City. Went over some of what was discussed at the conference. Sarah let the board know that there is free board education on the RHNA site that the board can partake in.
- Gave an update on the hospitalist positions. Channity Farley will be starting on Monday September 30th. Leah Gerdes, clinic provider, has decided to take the second position for hospitality. In the process of informing Leah's patients that she will be moving to the inpatient side and no longer in the clinic.

- Have put in the termination for the Telemedicine group Access Physician. That will be 6-month termination, with looking to be fully transitioned out of telemedicine sometime in March 2025.
- There were interviews with two ER providers recently. We are looking to add on one ER provider to help reduce the hours of the current three providers.
- Jonathan is working on updating the facilities risk management plan. This will finetune the plan and get rid of some punitive actions that are in the plan.

FINANCIAL STATEMENTS:

Owen reported on the August 2024 Financials. August's activity in cash accounts was reviewed, that included payments received and expenses paid out. Payments received from insurance and patients were \$1,055,142.00. Additional revenue included Provider Assessment Payments and reimbursement from the Harper County Health Foundation. August included three payrolls paid out but two recorded on the Profit and Loss Statement due to the accrual basis. There were five account payable runs in the month of August when usually there are only four in a month. Days Cash on Hand dropped down to 165 days vs 179 days in July 2024. Patient Accounts Receivable increased with a total AR balance of \$3,051,761 and AR Days at 31.56. Gross Patient Revenue for August was \$2,140,432. YTD Gross Patient Revenue shows a YTD increase of \$284,351 or 1.785% compared to August 2023. Total Operating Revenue has a YTD increase of \$618,459 or 4.33% over August 2023. Total Operating Expenses decreased for the month with total expenses of \$2,231,517; YTD shows an overall increase in operating expenses of 5.01% or \$833,228 compared to August 2023. A Net Loss of \$299,926 was reported for the month of August with a YTD Loss of \$1,315,553.

Accounts payable for August were \$2,230,149.97. Motion by Lanie seconded by Stoughton to approve accounts payable. Motion carried unanimously.

Owen shared with the Board that the Interim Medicare Cost Report as of July 31, 2024, has been prepared. A current payable is projected for the year with Inpatient and Swing-bed showing a receivable and offset by a payable with Outpatient and RHC services. Outpatient services show an overall decrease in Medicare charges while costs have remained flat. Administration will continue to monitor Medicare charges and costs for the remaining of the year to optimize the 101% reimbursement with the Medicare Cost Report. Owen stated that the final Medicare Cost Report will be filed with 12-31-24 data and is due May 31, 2025

HARPER COUNTY HEALTH FOUNDATION (HCHF):

- Discussed the foundation hosting a pickleball tournament during the Red Fish Festival.
- Have started planning for their annual meeting that will be coming up in the coming months.

UNFINISHED BUSINESS: none.

NEW BUSINESS: none.

EXECUTIVE SESSION:

At 6:16 p.m. members entered executive session until 6:26p.m. to discuss confidential data related to financial affairs or trade secrets. Motion made by Bello; seconded by Fallis. Motion carried unanimously.

ADJOURNMENT: There was no further business, and the meeting was adjourned to 6:29pm. Motion made by Fallis; seconded by Stoughton. Motion carried unanimously.

Kara Bello, Secretary

Approved by the Board _____ (Date)