



Hospital District #6 Harper County
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pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient, and family centered health and wellness services in partnership with our communities.

HD#6 HOSPITAL BOARD REGULAR MEETING
June 27, 2024 – 5:15 p.m. – Patterson Health Center, Large Conference Room

PRESENT:

Board of Directors – Jan Lanie, Amy Walker, Kristen Stoughton, Pam Fallis.

PHC – Sarah Teaff, CEO; Lori Allen, COO; Sandra Owen, CFO; Amber Speer, Infection Control & Quality; Jonathan Kolarik, Risk Management; Lisa Apperson, Dialysis Nurse.

Guests – none.

CALL TO ORDER: Lanie called the meeting to order at 5:30 pm.

PUBLIC COMMENTS: None

BOARD EDUCATION or PRESENTATIONS: Sarah Teaff and Lisa Apperson presented a business plan for the dialysis program that included a market analysis, financial, projections, break even analysis, and recommendations for the program.

APPROVAL OF MINUTES: Minutes of the May 23, 2024, regular board meeting was presented for approval. Motion to approve by Lanie; seconded by Walker to approve minutes as presented. Motion carried unanimously.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

- Annex E – Aaron Schule
 - Annex E of the disaster plan was updated and presented for annual review. Annex E contains procedures for lock down, shelter in place, and other weather-related events.
- Dialysis Policies and Procedures – Lisa Apperson
 - Lisa Apperson had 7 new policies to present to the board for approval. They will all be part of the new dialysis department that started on June 3rd.
- Masking & COVID Policies – Amber Speer
 - The Masking policy has been updated to align with CDC recommendations. PHC will determine the level of source control based on trends of positive viral illness and go back to a universal masking procedure. Language in the COVID policy was updated to reflect this change.
- 340B Policies and Procedures – Lori Allen

- Policies were updated to add language for the outpatient program and referral providers. Language was also added to specify internal auditing procedures and form an Oversight Committee.

The motion by Walker, seconded by Fallis to approve documents as presented. Motion carried unanimously.

MEDICAL STAFF AND CREDENTIALING REPORT:

Credentialing appointments, reappointments and resignations were presented as approved by the Executive Medical Staff on May 22, 2024, and June 26, 2024 – there were two new appointments, fifteen reappointments, and three resignations. The board approved the medical staff and privileges as presented. Motion by Lanie, seconded by Stoughton. Motion carried unanimously.

OPERATIONS REPORT:

COO:

- PHC will participate in a Technical Assistance Grant offered by the USDA/NRHA. This grant will provide a Strategic Financial Operational Assessment provided by Eide Bailly. The assessment will provide 50-60 recommendations that will then be narrowed down to 5-10 through an action planning session. The kickoff calls for the assessment will be on July 8th.
- There are 8 compressors in total that run the air conditioning system for the building. Two of these compressors are not currently working. The building is running off the remaining 6 compressors, but some areas are struggling to stay cool, and the compressors are having to work harder. The replacement of the two compressors has been approved.
- PHC has started a podcast “The Pulse”. The podcast will be presented monthly and focus on various topics. The next podcast will focus on dialysis. PHC will also be taking our giant Heart and Lungs to the Harper County Fair.

CEO:

- The detector in the mammogram machine had to be replaced. The detector was covered as a cost share under the service agreement. No down time was experienced because of this.
- There are two candidates for the hospitalist position. An offer has been made to one candidate and the other candidate has been scheduled for a second interview.
- A third-party group will be coming in July to help with the policies and procedures for the Behavioral Health department. This will help with our expansion project for our Behavioral Health department.
- We are still in negotiations with Cerner concerning the contract renewal. Cerner has been open to a three-year renewal agreement.
- Kari O-riley, Economic Development and Katie Zimmerman toured the Harper Building to determine if it would be a fit for a childcare/preschool initiative.

FINANCIAL STATEMENTS:

Owen reported on the May 2024 Financials. May’s activity in cash accounts was reviewed that included payments received and expenses paid out. Payments received from insurance and patients were \$1,451,134. Additional revenue included reimbursement from Aledade for Oracle interface, Work Comp

Audit refund and memorial money. May included two payrolls paid out. Days Cash on Hand are 170 days. Patient Accounts Receivable increased with a total AR balance of \$2,886,885 and AR Days at 29.14. Gross Patient Revenue for May was \$2,506,136; a YTD increase of \$509,462 compared to May 2023. Inpatient and Swingbed both saw an increase in patient days in May; 53 patient days for Inpatient and 87 days for Swingbed. 340B Revenue had a onetime increase in revenue and also an increase in expenses; total revenue was \$637,149 for May. Outpatient revenue continues to have a strong YTD increase of 8.76% or \$503,693 over May 2023. Total Operating Expenses were \$2,362,702; a monthly increase of \$103,955.00. A Net Profit of \$41,317 was reported for the month of May with a YTD Loss of \$435,862.00.

Accounts payable for May were \$2,477,996.95. The Medicare Cost Report payable of \$766,557.00 was paid and part of total accounts payable. Motion by Stoughton seconded by Fallis to approve accounts payable. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF):

- No report was given on the Foundation.

UNFINISHED BUSINESS:

- None

NEW BUSINESS:

- 2024 Strategic Plan
 - The board was made aware the Strategic Plan was available for review. The board members will review the plan and come to the next meeting with questions and comments.

EXECUTIVE SESSION: At 6:35 p.m. members entered executive session until 6:50p.m. to discuss confidential data related to financial affairs or trade secrets. Motion made by Lanie; seconded by Fallis. Motion carried unanimously. The open session resumed at 6:50p.m. A motion was made to extend the executive session by 10 minutes. Motion made by Lanie; seconded by Fallis. The open session resumed at 7:00p.m.

ADJOURNMENT: There was no further business, and the meeting was adjourned to 7:04pm. Motion made by Lanie; seconded by Fallis. Motion carried unanimously.

_____ Approved by the Board _____ (Date)
Kara Bello, Secretary