



Hospital District #6 Harper County
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pattersonhc.org

Mission Statement: Hospital District #6 provides high quality, patient, and family centered health and wellness services in partnership with our communities.

HD#6 HOSPITAL BOARD REGULAR MEETING

April 25, 2024 – 5:15 p.m. – Patterson Health Center, Large Conference Room

PRESENT:

Board of Directors – Jan Lanie, Amy Walker, Pam Falis, Kristen Stoughton, Stan Wedman, and Tim Penner.

PHC – Sarah Teaff, CEO; Lori Allen, COO; Sandra Owen, CFO; Jonathan Kolarik, Risk Management; Robert Ritter, IT Director; Bill Rossmiller; Paige Wise, Executive Assistant.

Guests – none.

CALL TO ORDER: Lanie called the meeting to order at 5:15 pm.

PUBLIC COMMENTS: None

BOARD EDUCATION or PRESENTATIONS:

- Robert Ritter, IT Director, came to the meeting to give the board members an update on the IT department and what will be coming. The biggest future project for IT now is updating our Cerner contract. The Cerner contract that is currently active will be at end of term the end of 2024.

APPROVAL OF MINUTES: Minutes of the March 28, 2024, regular board meeting was presented for approval. Motion to approve by Wedman; seconded Penner by to approve minutes as presented. Motion carried unanimously.

DEPARTMENT REPORTS, POLICY REVIEW & APPROVAL:

- Risk Management – Jonathan Kolarik
 - Jonathan will be on site next week for May rather than being on site at the end of the month.
 - Monthly report on risk management from Jonathan.
 - Jonathan also presented a cover letter for the corporate compliance report.
- Dialysis Policy & Procedure – Lisa Apperson
 - Lisa Apperson had 30 new policies to present to the board for approval. They will all be part of the new dialysis department that has just started.
- Med-Surg Services Policy & Procedure – Heather Reames
 - Heather Reames has updated all her policies and procedures to represent the new year.
- Emergency Services Policy & Procedure – Crissa Cox
 - Crissa Cox has updated all her policies and procedures to represent the new year.
- Safety – Aaron Schule
 - Aaron Schule

The motion by Lanie, seconded by Walker to approve documents as presented. Motion carried unanimously.

MEDICAL STAFF AND CREDENTIALING REPORT:

Credentialing appointments, reappointments and resignations were presented as approved by the Executive Medical Staff on April 24, 2024 – there were two new appointments, six reappointments, and two resignations. The board approved the medical staff and privileges as presented. Motion by Walker, seconded by Wedman. Motion carried unanimously.

OPERATIONS REPORT:

COO:

- CHNA document that shows the top needs that were stated in the CHNA form the town hall held in April. The top three are the same topics that were in the top 3 in the 2021 CHNA. The top six are stated on the sheet. There is a follow up meeting this summer to have a community meeting to address the top needs and see what can be done about the top needs.
- The mobile clinic was approved to go to Argonia. It will begin to go out on May 13th. With a schedule to go to Norwich on the 1st and 3rd Mondays of the month and Argonia the 2nd and 4th Mondays of the month.
- Credit Care – patient loan system (look at med staff)
- The maintenance department is short of staff now. There is 1 position open now but have not received any applications yet.
- 340B program updates – The new consultant was able to go in from January to March to get some more opportunities that we can take advantage of through the 340B program.
 - The state of Kansas has a bill like Arkansas that will not allow manufacturers to

CEO:

- We are participating in a group that has been funded by a group out of Colorado that helps fund behavioral health departments. We are hoping to be more integrated into the clinic with our behavioral health department rather than being separated from each other.
- An update on dialysis. The room and equipment are set up. The program is up and ready to go, but Lisa the department head would like to get the group under more training and set up before the first patient is seen. Go live date to see first patient to June 3rd.
- The Rehab director has put in his resignation. He will be staying on until the end of May. This position will be soon.
- There was an employment engagement survey sent out to all staff. It will be open for another week or so. Once the survey is closed the information will be compiled and taken to the board to be shown the data.
- The hospitalist program is going to be started to be in house rather than having it all on telemedicine. There has been a position open for about a month for 2 positions. There has been a great response to the position, and we have received several applications. There are 2 that are going to be coming in soon for interview for this position.
- Marketing push for the OBGYN specialist that comes to the hospital. She has seen a decline in her schedule here and would like to see more patients to keep her as a specialist available to our patients.
- Annual meeting May 20th. Start with auditors and board at 6pm, with the meeting starting at 7pm. There are 3 positions open for election this year.

FINANCIAL STATEMENTS:

Owen reported on the March 2024 Financials. March's activity in cash accounts was reviewed that included payments received and expenses paid out. Payments received from insurance and patients were \$944,120.26. Additional revenue included the 1st and 2nd Quarter DSH payments of \$367,182.00 and Provider Assessment Payments of \$38,873.00. March included two payrolls paid out. Days Cash on Hand are 182 days. Patient Accounts Receivable increased with a total AR balance of \$3,393,219.00 and AR Days at 39.44. The Change Healthcare cyber-attack that occurred on February 21st continues to impact accounts receivable with the timeliness of claim processing and payments received. Gross Patient Revenue for March was \$1,921,852; a YTD increase of \$44,928

compared to March 2023. Outpatient revenue has a strong 13.49% or \$452,637 YTD increase over March 2023. The DSH payments received offset Allowances and Contractual Adjustments that provided an increase of Total Operating Revenue of \$242,452.00 over February 2024. Total Operating Expenses were \$2,033,155; a monthly decrease of \$76,685.00. A Net Profit of \$56,318.00 was reported for the month of March with a YTD Loss of \$267,445.

Accounts payable for March were \$1,608,994.53. Motion by Fallis seconded by Wedman to approve accounts payable. Motion carried unanimously.

HARPER COUNTY HEALTH FOUNDATION (HCHF):

- \$10,000 into a fund for medical care for children that do not have the available funds for medical care.
- The annual golf tournament is coming up in August.
- Discussed having the mobile clinic to go to business to do some health screening.
- Discussed a raffle for the community baby shower that is happening in May.

UNFINISHED BUSINESS: none

NEW BUSINESS:

- Hospital week is May 13th through the 17th.

EXECUTIVE SESSION: none

ADJOURNMENT: There was no further business, and the meeting was adjourned to 6:50pm. Motion made by Walker; seconded by Stoughton. Motion carried unanimously.

Kara Bello, Secretary

Approved by the Board on _____(Date)