



Hospital District #6 Harper County
485 N KS HWY 2, Anthony, KS 67003
620.914.1200
pattersonhc.org

HOSPITAL BOARD REGULAR MEETING
February 24, 2022 – 5:15 pm

Mission Statement: *Hospital District #6 provides high quality, patient and family centered health and wellness services in partnership with our communities.*

I. CALL TO ORDER – _____pm

II. BOARD EDUCATION – Kimberly Schrant

III. PRESENTATIONS

IV. APPROVAL OF MINUTES

1. January 27, 2022 Board Meeting Minutes
2. July 22, 2021 Board Meeting Minutes

Motion to approve by _____; Second by _____

V. POLICY REVIEW & APPROVAL

1. Lab policies – Kirbi
2. Payment Plan Alternatives & Collections- Lori

VI. OPERATIONS REPORT

1. Lori Allen, COO
 - I. Patient Lending Program
 - II. 340B Mandates
2. Pat Patton, CEO Report

VII. FINANCIAL STATEMENTS - Sandra Owen, Controller

1. Monthly Reports
2. Statistics
3. Accounts Payable

Motion to approve by _____; Second by _____

VIII. Harper County Health Foundation Report – Kimberly Schrant

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

1. Appointment of Finance Committee member
2. Appointment of HCHF Member

XI. MEDICAL STAFF REPORTING & CREDENTIALING

The following providers request for privileges, reappointment or resignation were approved at the February 23, 2022 executive medical staff meeting:

New Appointment Applications:

- Heather Bastian APRN, REMP – Allied ED
- Nader Eldika MD – Consulting Pulmonary & Sleep Medicine

Re-appointment:

- Paulgun Sulur MD – Courtesy Internal Medicine (Telemedicine)
- Ray House MD – Consulting Radiology
- Dusty Atterbury PA – Allied Health Emergency Medicine

The following staff members resigned/deleted staff privileges:

- James Ralph PA, Allied
- Cynthia Martling APRN, Allied
- Greg Allison RN, Allied
- Joel Weninger PA, Allied
- Rey Hinakumari PA, Allied
- Marsha Stineman CRNA, Allied

XII. EXECUTIVE SESSION

1. Non-elected personnel
2. Confidential data related to financial affairs or trade secrets
3. Attorney/client privilege
4. Patient confidentiality
5. Preliminary discussions related to the acquisition of real property
6. Matters relating to security measures

Motion to move to Executive Session by _____; Second by _____; Time _____.

ADJOURNMENT: Motion by _____; Second by _____; Time _____.

HD#6 HOSPITAL BOARD REGULAR MEETING
February 24, 2022 – 5:15 p.m. – Patterson Health Center

Present: **Board of Directors** - Lee Cox, Pam Fallis, Kimberly Schrant, Alan Patterson, Tim Penner, Amy Walker, Kara Bello.
PHC - Pat Patton, CEO, Lori Allen, COO, Sandra Owen, Controller, Jonathan Kolarik, Risk Management

Chairman Schrant called the meeting to order at 5:20 p.m.

Public Presentations: None

Approval of Minutes: Minutes of the July 22, 2021 and the January 27, 2022, regular meetings were approved as presented. Motion by Cox; seconded by Patterson. Motion carried unanimously.

Board Education: Nothing to report this month.

POLICY & PROCEDURE REVIEW & APPROVAL:

1. Several lab policies were presented for review and approval.

- 24 Hour Urine Collection Procedure
- KOH Wet Mount & Microscopy for Hair, Skin, and/or Nails
- Random Urine Procedure
- Vaginal Wet Mount and Microscopy

2. A new Payment Plan Alternatives and Collection Policy was presented.

Motion by Cox to approve policies and procedures as presented; seconded by Penner. Motion carried unanimously.

OPERATIONS REPORT:

1. COO Report – Lori Allen

- The patient lending option with KANZA Bank and Epic River was discussed. The target start date for the program is March 1, 2022. The program will allow patient lending options in partnership with KANZA Bank for a longer term with a fixed simple interest rate.
- 340B Manufacturers mandates were discussed. An overview of the different mandates was presented as well as the main drugs affected by these mandates.

2. CEO Report – Pat Patton

- There is a psychiatrist that is interested in coming to PHC. She is bi-lingual and will be coming for an interview next week. She does utilize Therapy Dogs in her plan of care.
- The Harper Steering Committee met last night to discuss what could go into the space at Harper. A concept was presented. The committee consists of Pam Gerber, Drew Gerber, Harriet Fox, Raul Mancilla, and Pat Patton.

Financial Statements –Sandra Owen, Controller, reported on the December 2021 Financials.

Owen reported on the January 2022 Financials. January’s activity in cash accounts was reviewed that included payments received and expenses paid out. Additional cash received in January included Harper and Kingman County Tax Remittances, 2nd quarter DSH Payment and a reimbursement from Cerner. Days Cash on Hand is at 161 days; well above the average of 43.21 days for Kansas Critical Access Hospitals. Patient Accounts Receivable decreased slightly with the total AR balance of \$3,597,601 and AR Days at 47.94. Gross Patient Revenue for January was \$2,103,198; a YTD increase of 18.92% over January 2021. Due to the Medicare rate adjustment to recover excessive interim payments for service dates of December 1-31, 2021, Allowances increased due to Medicare contractual adjustments. These excess adjustments had a negative impact on the January financials. Total Operating Expenses were \$2,289,971. Discussion included the increase of cost of supplies, the backlog of supplies and overall impact of the supply and demand chain on hospital operations. Nonoperating Revenues included \$74,555 of COVID-19 Grant Income. A Net Loss of \$497,507 was reported for the month of January. It was recommended that the Board review the Revenue by Cost Center report on a monthly basis that shows revenue by cost center; a good indicator on how departments are performing month to month and YTD. Rural Health Clinic New Patient data was provided that showed 38 new patients in the month of January. A graphical presentation was provided that showed new patients by provider/clinic, financial class, age and by zip code.

Accounts payable for January was \$1,983,163.44. Motion by Cox; seconded by Penner to approve accounts payable. Motion carried unanimously.

Harper County Health Foundation: Schrant reported the Foundation has a retreat last weekend to discuss future goals. They are planning for the golf tournament and various other projects. They are also working on a BCBS grant that will fund walking paths to the communities from PHC.

Unfinished Business: None

New Business:

1. There is an opening on the PHC Finance Committee. This group meets at 4:00 prior to the Board Meeting each month.
2. The Harper County Health Foundation has an opening for a member. They meet Wednesday’s at 6:30am.

Medical Staff Credentialing:

New Appointment Applications:

- Heather Bastian APRN, REMP – Allied ED
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Resigned/deleted staff privileges:

- James Ralph PA, Allied
- Cynthia Martling APRN, Allied
- Greg Allison RN, Allied
- Joel Weninger PA, Allied
- Rey Hinakumari PA, Allied
- Marsha Stineman CRNA, Allied

Motion by Cox; seconded by Penner. Motion carried unanimously.

Executive Session:

