

HD6 HOSPITAL BOARD REGULAR MEETING  
March 25, 2021 – 5:15 p.m. – Patterson Health Center

**PRESENT:** Martha Hadsall, Linda Dills, Lee Cox, Pam Fallis, Dennis Roberts, Kimberly Schrant- Board of Directors; Pat Patton, CEO; Lori Allen, COO; Sandra Owen, CFO; Dolores Seifert, Jonathan Kolarik, Kevin Faucett, Jason Jump, guests

Call to Order: Chairman Hadsall called the meeting to order at 5:20 p.m.

Public Presentations: None

Approval of Minutes: Minutes of the February 25th, 2021 regular meeting were approved as presented. Motion by Dills; seconded by Cox. Motion carried unanimously.

Board Education: Nothing to report this month. Hadsall asked the board members to think about topics they would like to receive education on. Please email those items to Pat Patton or Lori Allen and they arrange for the appropriate staff members to provide the education at future board meetings.

Operations: Hadsall reviewed the proposed changes to the By Laws. These changes involve some revisions to committees to reflect current processes. The board will review these changes and vote on them at the next meeting. The following policies were presented for board action: A.9 Pediatric Imaging, Infectious Disease Emergency Operations Plan, IP 3.7 Sharps Injury Protection Plan, IP 3.7a Sharps Injury Log, IP 3.7b Injury Log – OSHA Guidelines, and IP 3.8 Management of Accidental Blood or Body Fluid Exposure. All policies were approved as presented. Motion by Schrant; seconded by Dills. Motion carried unanimously.

CEO Report – CEO Patton reported that we are looking at a new learning management system through Paylocity. This system should meet and even exceed our needs in this area. Patton introduced the new IT director Kevin Faucett, Faucett joined Patterson Health Center last month. Patton also reported on the Harper Campus community town hall meeting. There were about 79 individuals that attended the meeting. The meeting went well, there were a multitude of questions. Lots of good questions and thoughts, it was a very positive meeting. The Health Center has discussed the possibility of conducting a mini-Community Health Needs Assessment for Harper to help determine the needs of the community. Patton also reported that the Pain Management service is moving forward.

Financial Statements – CFO Owen reported on the February 2021 Financials. Activity in cash accounts was reviewed that included payments received and expenses paid out. Grant funds were received for Injury Prevention Mini-Grant from State of Kansas in the amount of \$3,580. Project Fund account included one payment related to future remodeling on the building on Main Street in Anthony. Patients Accounts Receivable decreased by \$132,162 for the month. In reviewing the Profit and Loss, keep in mind that February had 28 days in the month whereas other months have 30/31 days. This does impact the overall monthly financials. Swing bed revenue saw an increase in revenue whereas Outpatient Revenue was down for the month. Total Operating Expenses were down for the month and a YTD decrease of \$61,729 or 2% compared to February 2020. A loss of \$288,792 was reported for February with a YTD Loss of \$385,742. A reminder that depreciation expense is recorded monthly on the income statement as a cost of assets but is considered a non-cash expense. Majority of the depreciation expense continues to relate to the new facility and equipment which positively impacts the Medicare Cost Report on the calculation of our Medicare reimbursement rates. If YTD Depreciation expense of \$528,349 was removed from the YTD Loss, the Hospital would be reporting an Increase in Net Position (profit) of \$142,607. From a cash flow perspective, the hospital continues to operate well with 130 Days Cash on Hand; the average for Kansas Critical Access Hospitals is 47.10 Days. An update on the third-party billing processes was provided by CEO Pat Patton. Patton also reported that a candidate for the Business Office Manager position is coming on Monday for an interview. The candidate has a lot of billing and Cerner experience.

Owen reviewed monthly departmental stats. Accounts payable for February was \$1,324,503.41. Motion by Dills; seconded by Fallis to approve accounts payable. Motion carried unanimously.

Harper County Health Foundation: The Foundation board approved the operating agreement for the single member LLC. The agreement designated Patton as the manager. There will also be a lease agreement that is currently be drafted.

Unfinished Business: An initial assessment for the Anthony building was received today. The possibility of a feasibility study for the buildings was also discussed as a possibility. A pre-bid meeting was held for the NAPA building. There were approximately 7 contractors interested in bidding on the project. The final bids are due by April 5<sup>th</sup>.

The members for the nominating committee were announced: Jason Wolff, Jason Paxton, and Sheri Francis. These members will present the nominees for the two open board positions at the next meeting.

New Business: A date for the annual meeting was discussed. The meeting will occur in May. A date will be determined depending on availability of Chaparral, BKD, and board members.

Medical Staff Credentialing: The Board approved credentialing of new appointed applications: Dusty Atterbury, PA, Joshua Ellis, PA, Bree Greer, APRN, Disha Patel, PA, Jose Renteria, APRN, Hinakumari Rey, PA, Jared Robertson, APRN, Anna Robinson, PA, and Kelli Swayden, APRN. Reappointment privileges: Megan Redelman, MD. Moved by Roberts; seconded by Cox. Motion carried unanimously.

Adjourn: There was no further business and the meeting adjourned at . Moved by ; seconded by. Motion carried unanimously.



Submitted by Linda Dills, Secretary



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